

# 南方科技大学文件

南科大〔2019〕22号

## 关于印发《南方科技大学国际学生助学金管理办法（暂行）》的通知

全校各单位：

经学校研究决定，即日起发布实施《南方科技大学国际学生助学金管理办法（暂行）》，现予以印发，请各单位遵照执行。

特此通知。



# 南方科技大学国际学生助学金管理办法(暂行)

## 第一章 总则

第一条 为激励国际学生在南方科技大学勤奋学习、努力进取、全面发展,根据当年的国际生招生计划,设立南方科技大学国际生助学金。为做好国际生助学金的评定和发放工作,依据《学校招收和培养国际学生管理办法》(42号令)及《中国政府奖学金》制定本办法。

第二条 国际生助学金由南方科技大学出资设立,用于资助即将或已在校就读的表现良好的本科全日制在校国际学生。

第三条 该办法的适用对象为:申请南方科技大学本科项目且确认被成功录取,并按规定到校注册的所有国际学生。

## 第二章 发放标准与基本条件

第四条 国际生助学金包含内容如下:

- (一) 国际生在校4年的学费;
- (二) 国际生在校4年的校内住宿费;
- (三) 体检、保险、办理居留许可产生的费用;
- (四) 每月生活补助2500元,一年发放12个月。

第五条 获得南方科技大学国际生助学金的基本条件:

(一) 被南科大正式录取，并按规定到校注册；

(二) 遵守中国宪法和法律，遵守南方科技大学学校规章制度；

(三) 诚实守信，道德品质优良；

(四) 在校期间每学年至少修得 30 个学分（总学分已达到毕业要求的准毕业生除外），且春、秋长学期中，每学期通过的通识理工基础课程或专业必修课程合计需达到两门（此两类课程已满足培养方案要求的除外）；

(五) 为正常在校学习学生，不在保留入学资格、休学、保留学籍期间。

### 第三章 助学金发放

第六条 国际生被录取且按规定入学报到注册获得学籍后，当年可获得第一学年的助学金，包括学费、住宿费、保险费、生活补助及办理居留许可所产生的费用。助学金预算的制定和发放工作由国际合作部国际学生中心负责。

第七条 生活补助每月发放一次，每年 12 月发放当月及下一年度一月份的生活补助。生活补助由财务部于每月中旬直接打入学生本人银行卡中。

### 第四章 资格评审

第八条 凡获得助学金的国际生均应当接受续发资格评审。

自学生入校第二年始,通过每学期一次的助学金续发资格评审的国际生方可获得下一学期的助学金。

第九条 国际生助学金评审委员会由国际合作部国际学生中心牵头成立,委员由国际合作部、教学工作部及学生工作部的代表组成,评审结果最终由国际合作部部长审批。

第十条 国际生助学金续发资格评审每年春季、秋季学期开学后各进行一次,评审过程应坚持公平、公开、公正的原则,严格执行国家有关教育法规,杜绝弄虚作假。

第十一条 在资格评审过程中,针对以下情形,学校将减免国际生的生活补助。

(一) 针对以下国际生,学校将对其生活补助减半发放:

1. 连续两个学期(不包含夏季学期),每个学期未修满 15 个学分(总学分已达到毕业要求的准毕业生除外),且一学期通过的通识理工基础课程或专业必修课程合计未达到两门者(此两类课程已满足培养方案要求的除外)。

2. 违反学校相关规定,并受到警告或严重警告处分者;

3. 一学期课堂出勤率低于 90%(含)者。

(二) 针对以下国际生,学校将停止向其发放生活补助:

1. 连续三个学期(不包含夏季学期),每个学期皆未修满 15 个学分(总学分已达到毕业要求的准毕业生除外),且一学期通过的通识理工基础课程或专业必修课程合计未达到两门者(此两类课程已满足培养方案要求的除外)。

2. 违反学校相关规定,并受到记过、留校察看处分者;

3. 一学期课堂出勤率低于 80%（含）者。

4. 违反中国出入境相关管理规定者。

第十二条 在资格评审中，针对以下情形，学校将停止向国际生发放助学金：

（一）违反学校相关规章制度或中国法律法规，且屡教不改；

（二）受到开除学籍处分；

（三）被学校勒令退学或主动退学；

（四）无特殊情况，未按照标准 4 年学制按期完成学业；

（五）处于休学期间；

（六）办理了保留学籍或保留入学资格。

第十三条 评审结果应在校内进行不少于 5 个工作日的公示。公示无异议后，将于评审结束后的下一个月开始执行，有效期为一学期。

第十四条 对于评审结果有异议的国际生，可在公示阶段向国际合作部国际学生中心提出申诉，中心应及时组织评审委员会委员进行复议，并在 15 个工作日内将结果告知学生。

第十五条 评审办法与规则将只针对 2019 年（含 2019 年）以后入学的国际生执行。

## 第五章 资金管理

第十六条 国际合作部国际学生中心按规定将助学金发放给获得资格的学生，并需将国际生的助学金资格情况记入学生档案。

第十七条 助学金将在学生正式提交退学申请或收到退学通知书的下个月起停发。

## 第六章 附则

第十八条 本办法为中英双语，如若发生歧义，以中文版本为准。

第十九条 本办法由校长办公会批准，自公布之日起施行，相关内容由国际合作部国际学生中心负责解释。

# Interim Regulations for Management of SUSTech International Student Scholarships

## Chapter 1 General Rules

Article 1 In order to promote SUSTech's international students holistic development, the SUSTech scholarship for international students is implemented according to the international student enrollment plan in every academic year. These measures are formulated to conduct the assessment and distribution of International Student Scholarships. The regulation is formulated based on the Regulation for Recruitment and Training of International Students in Universities in China and Chinese Government Scholarships.

Article 2 Scholarships for international students are funded by SUSTech and are used to support international students who maintain good academic performance and who are about to or are currently enrolled in full-time undergraduate programs.

Article 3 This regulation is applicable to all international students who apply for undergraduate programs at SUSTech, are confirmed to be admitted, and register at the university as required.

## Chapter 2 Payment Standards and Basic Conditions

Article 4 International Student Scholarship includes the following contents:

(1) International students' tuition fees for a period of 4 academic years until the students have graduated from SUSTech;

(2) On-campus accommodation fees for a period of 4 academic years until the students have graduated from SUSTech;

(3) Expenses incurred for the initial residence permit medical examination, insurance and residence permit application fees for a period of 4 years until the students have graduated from SUSTech;

(4) Stipend of 2500 Yuan per month for 12 months a year until the students have graduated from SUSTech.

Article 5 Basic conditions for obtaining SUSTech International Student Scholarship:

(1) Be officially admitted to SUSTech and to register at the university as required;

(2) Abide by the constitution and laws of China as well as the rules and regulations of SUSTech;

(3) Maintain academic performance, honesty and integrity in dealings with others, and good moral standing;

(4) During the school year, students must obtain at least 30 credits (except for prospective graduates whose required credits

have reached the graduation requirements). In the spring and autumn semester, students must pass at least two General Education Required Courses (science module) or Major Required Courses in one semester (except for the students whose two courses have met curriculum requirements).

(5) Students should be those who are registered as full-time students. Student status under the following circumstance will not be eligible for scholarship:

- a. Reservation of his/her admission qualification;
- b. Suspension of registration;
- c. Suspension of attendance.

### Chapter 3 Payment of Student Scholarship

Article 6 International students who are admitted to and registered in the school will obtain the scholarship for the first academic year, including tuition fee, accommodation fee, insurance fee, monthly stipend and expenses incurred in applying for residence permit. The International Student Center of the Global Engagement Office is responsible for the budget formulation and distribution of the scholarship.

Article 7 Monthly stipend will be transferred to students' bank account by the Finance Department in the middle of each month.

The stipend for the January of the following year will be awarded in December every year.

#### Chapter 4 Review of Scholarship Qualification

Article 8 International students who receive a scholarship will be subject to a qualification renewal review. From the second year after international students are admitted to the university, those who have passed the scholarship renewal qualification assessment each semester will obtain the scholarship for the following semester.

Article 9 The International Student Scholarship assessment committee is set up under the guidance of the International Student Center of the Global Engagement Office. The committee is composed of representatives of the Global Engagement Office, Teaching Affairs Office and Student Affairs Office. The director of the Global Engagement Office will ultimately approve assessment results.

Article 10 The qualification assessment for the renewal of International Student Scholarship shall be conducted twice a year at the beginning of the autumn and summer semester. The assessment process shall adhere to the principles of fairness, openness and impartiality and strictly abide by relevant national education laws and regulations. No falsification is allowed.

Article 11 In the qualification evaluation process, the monthly stipend will be reduced or exempted for international students if the following situations are found to have occurred:

(1) Monthly stipend for the following international students will be issued in half:

1. If the international student fails to complete 15 credits (except for prospective graduates whose required credits have reached the graduation requirements) for two consecutive semesters (excluding summer semesters) and fails to pass at least two General Education Required Courses (science module) or Major Required Courses in one semester (except for the students whose two courses have met curriculum requirements).

2. If the international student violates relevant regulations of the school and are punished with a warning (verbal or written) or serious warning;

3. If the class attendance rate of the international student in one semester is 90% or below.

(2) The monthly stipend will not be paid to the following international students:

1. If the international student fails to complete 15 credits (except for prospective graduates whose required credits have met the graduation requirements) for three consecutive semesters (excluding summer semesters) and fails to pass at least two General

Education Required Courses (science module) or Major Required Courses in one semester (except for the students whose two courses have met curriculum requirements).

2. If the international student violates relevant regulations of the school and are punished with a record of demerit, disciplinary probation;

3. If the class attendance rate of the international student in one semester is 80% or below.

4. If the international student violates relevant regulations of the Exit & Entry Administration Bureau of China.

Article 12 In the qualification evaluation process, the scholarship will be discontinued for international students if the following situations occur:

(1) If the international student violates relevant rules and regulations of the school or Chinese laws and regulations, and do not desist from such violations after more than 2 verbal or written warnings in one semester;

(2) If international students are expelled from the university for disciplinary punishment;

(3) If international students are expelled under the decision of the University or if they voluntarily withdraw from the University;

(4) If international students fail to complete their study within the standard 4-year length of schooling as required.

(5) If the international students are in suspension of registration;

(6) If the international students are in suspension of attendance or reservation of admission qualification.

Article 13 Assessment results will be publicized on campus for a period of at least 5 working days. If there is no objection during the publication period, the assessment results will be implemented from the following month after the assessment and their valid period is one semester.

Article 14 International students who have objections to the assessment results may submit a complaint to the International Student Center of the Global Engagement Office during the publication period. The Center shall promptly organize members of the assessment committee to review the assessment results and inform the students of the results within 15 working days.

Article 15 The measures of assessment will be implemented for international students enrolled from January 1st , 2019.

## Chapter 5 Management of Funds

Article 16 The International Student Center of the Global Engagement Office will issue the scholarship to qualified students in accordance with the regulations and be responsible for collating the

student documentation for the student' s qualification assessment.

Article 17 Scholarship payments will cease in the month following the student submitting withdrawal applications or the student receiving an expulsion notice.

## Chapter 6 Additional Provisions

Article 18 This regulation is bilingual in both English and Chinese. If there is any discrepancy, the Chinese version shall prevail.

Article 19 This regulation must be approved by the President' s Cabinet Meeting, and will be implemented from the date of publication. The Global Engagement Office International Student Centre is responsible for the explanation of the content to international students.